



MC No. 04, s. 2014

MEMORANDUM CIRCULAR

TO : ALL HEADS OF DEPARTMENTS, BUREAUS AND AGENCIES OF THE NATIONAL AND LOCAL GOVERNMENTS, STATE COLLEGES AND UNIVERSITIES, INCLUDING GOVERNMENT-OWNED OR CONTROLLED CORPORATIONS WITH ORIGINAL CHARTERS

SUBJECT : Decentralizing the Procedures on the Grant of Civil Service Eligibility Under Special Laws and CSC Issuances to the CSC Regional Offices

As contained in CSC Resolution No. 1400186 promulgated on February 4, 2014, the Commission has resolved to adopt and prescribe the decentralization of the procedures on the grant of Civil Service Eligibility under Special Laws and CSC Issuances.

Accordingly, the processing of the grant of the following eligibilities shall be transferred from the CSC Central Office - Examination, Recruitment and Placement Office (ERPO) to the CSC Regional Offices through their Examination Services Divisions:

1. Honor Graduate - Foreign School based on CSC Resolution No. 1302714 promulgated on December 17, 2013;
2. Scientific and Technological Specialist based on PD No. 997;
3. Electronic Data Processing Specialist based on CSC Resolution No. 90-083; and
4. Veteran Preference Rating pursuant to Executive Order No. 132, s. 1948/ No. 790, s. 1982.

The Commission has further resolved that the main function of the ERPO on the grant of Civil Service Eligibility under Special Laws and CSC Issuances shall involve the formulation and development of policies, standards, programs and projects and their review and enhancement.

Please be guided accordingly.


FRANCISCO T. DUQUE III, MD, MSc
Chairman

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